

HOLY CROSS HIGH SCHOOL

APPLICATION FOR ADMISSION

(PLEASE PRINT)

STUDENT NAME: _____
LAST FIRST Middle

(_____)
Name Student Prefers

DATE OF BIRTH _____ / _____ / _____ **GENDER** _____
MONTH DAY YEAR M or F

CURRENT GRADE LEVEL _____

PRIMARY ADDRESS _____
STREET

SOCIAL SECURITY NO. _____ - _____ - _____
(MUST HAVE TO ELIGIBLE FOR KEES SCHOLARSHIPS)

ADDRESS _____
CITY COUNTY

RACE _____
(MUST HAVE TO ELIGIBLE FOR KEES SCHOLARSHIPS)

HOME PHONE NO _____
STATE ZIP CODE

EMERGENCY

Phone No _____ - _____ - _____

PLACE OF BIRTH _____
CITY STATE

TO WHAT PARISH DO YOU ATTEND _____

WHAT SCHOOL ARE YOU NOW ATTENDING? _____

RELIGION _____

CURRENT FAMILY DATA

	MOTHER	FATHER
NAME		
Is address for both parents the same? Yes or No If No, Please use space provided for additional address and indicate Mother or Father:		
PHONE NUMBERS	HOME: _____ WORK: _____ CELL: _____	HOME: _____ WORK: _____ CELL: _____
MARITAL STATUS	<input type="checkbox"/> Married & Living together <input type="checkbox"/> Married and Living Apart <input type="checkbox"/> Legally Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Single Parent <input type="checkbox"/> Widow/ Widower	
CUSTODY (IF DIVORCED CHECK BOX)	<input type="checkbox"/> BOTH PARENTS <input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> JOINT <input type="checkbox"/> GUARDIAN	
EMPLOYER AND OCCUPATION	EMPLOYER NAME: _____ OCCUPATION: _____	EMPLOYER NAME: _____ OCCUPATION: _____
EMAIL		
CONTACTS	CONTACT PRIORITY (1 OR 2) _____	OK TO PICKUP Y N Y N
MOTHER		LIVES WITH Y N
FATHER		RECIEVES MAILINGS Y N
ALTERNATE PHONE IF PARENT CANNOT BE REACHED	NAME/ RELATION _____ PHONE: _____	NAME/ RELATION _____ PHONE: _____

HOLY CROSS HIGH SCHOOL

APPLICATION FOR ADMISSION

(PLEASE PRINT)

DEAR PARENTS,

The members of the faculty and staff of Holy Cross High School are interested in helping you, and your son or daughter, experience academic success. Please supply answers to the following questions and add any comments that you feel are important for us to know our work with your son or daughter.

Physical Disabilities:

Poor Vision	Yes_____	No _____
Poor Hearing	Yes_____	No _____
Seizure Disorder	Yes_____	No _____
Diabetes	Yes_____	No _____
Asthma	Yes_____	No _____
Other:		

Does your son or daughter require medication during the day? Yes _____ No _____

Explain:

Documented Learning Disabilities (Check those that apply)

ADD & ADHD	<input type="checkbox"/>
Dyslexia	<input type="checkbox"/>
Special Learning Dis.	<input type="checkbox"/>
Autism (ASD)	<input type="checkbox"/>
Other: (explain)	<input type="checkbox"/>

Accommodations: _____

Parent/ Guardian Signature _____ Date: _____

Holy Cross High School Student Network User Agreement

Student

After reading the Holy Cross High School Student Network User Agreement, please fill out the appropriate portions of the following contract. The signature of a parent or guardian is required for direct access for all students. Please return the contract to the high school office.

I have read the Holy Cross Student Network Usage Agreement. I understand and will abide by the stated Terms and Conditions. I further understand that violation of the agreement is unethical and may constitute a criminal offence. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and legal action could be sought.

Student's Name (please print): _____

Student's Signature: _____ Date: ___/___/___

Parent or Guardian

As the parent or legal guardian of this student, I have read the Holy Cross Student Network Usage Agreement. I understand that this access is designed for educational purposes and Holy Cross has taken reasonable precautions to eliminate access to controversial material. However, I also recognize it is impossible for Holy Cross to restrict access to all controversial materials this student may acquire on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission for the student named above to have Internet access and certify that the information contained on this form is correct.

Parent's or Guardian's Name (please print): _____

Parent's or Guardian's Signature: _____

Phone Number (mom): _____

Phone Number (dad): _____

Parent Email address: _____

Parent Email address: _____



Diocese of Covington
Department of Catholic Schools

_____ School Year

Photo, Video, Website Release Form

PLEASE PRINT

Student Name: _____

School: _____

Home Address: _____

Home Phone: _____

Parent/Guardian: _____

I, _____, parent
or guardian of _____,
do hereby give and grant to _____
School permission to use my child's name, photograph, and/or videotaped image in
publications, video productions, and/or school Internet website. I do further certify that
I am of full legal capacity to execute the foregoing authorization and release.

Signature of Parent or Guardian: _____

Date: _____

Witness: _____

Date: _____



3617 Church Street
Covington, KY 41015-1498

Phone: 859-431-1335
Fax: 859-655-2184

Email: hchs@hchscov.com
Website: www.hchscov.com

HOLY CROSS HIGH SCHOOL

Dear Parents,

As you prepare for the 2023-2024 school year, we wanted to share with you information about tuition, fees, tuition assistance, discounts, and changes that you should expect.

1. For the 2023-2024 school year, tuition will be:
 - In-Diocese Students: \$ 8060
 - Out-of-Diocese Students: \$ 8820

To be considered "In-Diocese", you must be a member of one of the parishes in the Diocese of Covington. In most circumstances, students who attend a Catholic elementary school in the diocese are considered "In-Diocese".

2. Fees for the upcoming school year will be:

- Senior Students: \$ 715
- Underclassmen: \$ 485

3. Available discounts include:

- Multiple Child Discount
 - 2nd Child: \$500 discount
 - 3rd Child: Tuition is waived-student is required to pay fees
- Financial Aid
 - Holy Cross High School uses FACTS Tuition Management to make recommendations on financial aid awards. No assistance can be given without the completion and submission of the financial aid application. You can complete the application by using the link for FACTS on the high school's website (hchscov.com). All applications must be completed online. The deadline for early submission is June 15th 2023. We will still accept completed applications until July 31, 2023. Assistance is awarded on a first come basis, so **timely submission of the application is critical**. All families who applied for assistance will be contacted over the summer to determine your financial responsibility.
- Work Study Program
 - A limited number of students are able to participate in our "Work Study Program". Students in the program agree to work after school and possibly during the summer. Tuition credits are applied according to the hours worked. Interested students should contact Mrs. McCoy in the high school office. Only students who qualify for financial assistance may participate.

4. Schedules and Registration Fee

- Students have met with a counselor to make class selections for next year. Your student's schedule is included in this mailing. Please review, sign and return the schedule before June 30, 2023. Questions concerning your schedule must be emailed to Ashley Moseley at ashley.moseley@hchscov.com. If you have not received a schedule for your student due to outstanding tuition or unpaid fees, contact Kellie McCoy at (859) 815-6061 to make payment.
- **A \$200.00 registration fee is required for every student.** It is mandatory that you include this fee with your returned schedule. This will guarantee your student's enrollment for the 2023-2024 school year. The registration fee will be deducted from your total tuition obligation.
- If schedules and registration fees are not received **before June 30, 2023**, there is no guarantee your student can be scheduled for the elective classes they have selected.

5. Academic Enhancement Fee

- An administrative fee of \$115.00 will be charged for all students in the Academic Enhancement Program. Each student participating in this program will receive a separate invoice after classes begin. Payment should be made directly to Holy Cross High School.

6. Tuition Payment

- Holy Cross offers four payment plans to fulfill your tuition obligation. A Tuition Selection Sheet is enclosed with descriptions of each plan. All families are required to complete this form. If payment is shared by more than one person, a form indicating the percentage or amount of each party's responsibility is required for each parent/guardian.
- As explained on the Tuition Selection Sheet, when paying tuition and fees in full, please send payment directly to the Finance Office before August 15, 2023. A FACTS agreement for payment is required for all other families. For families using FACTS for Holy Cross High School for the first time, click on the link on the school's website to register and set up your agreement. This is the same link that is used to apply for financial assistance. If you utilized FACTS for tuition payments to Holy Cross High School for the 2022-2023 school year, just check the box on the Selection Sheet to renew with the same banking information.
- Finance Committee
 - One of the functions of the Finance Committee of the School Board is to meet with families whose tuition accounts are in arrears. When payment is 45 days past due, families will be asked to schedule an appointment with the committee to discuss the issue.
- An invoice with each student's tuition and fees will be sent mid-July. You will also receive a statement for each student showing any credits applied to their tuition. Credits will include payment of registration fee, scholarships awarded by Holy Cross, tuition payment, etc.

Questions regarding tuition or financial aid can be directed to the finance office at (859) 815-6061.

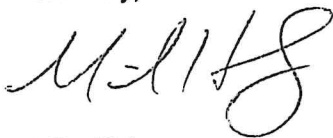
As stated above, the following is due before June 30, 2023:

1. **Financial Aid Application**
2. **Schedule returned with registration fee of \$200.00**
3. **Tuition Payment Selection Sheet**

We are looking forward to the beginning of the 2023-2024 school year. Your cooperation in submitting the required documents is essential as we begin our preparations.

Thank you.

Sincerely,



Mike Holtz
Principal

2023-2024 TUITION PAYMENT PLANS

Registration Fee

A registration fee of \$200 is required for each student at time classes are scheduled for the 2023-2024 school year, the registration fee is deducted from tuition.

Payment Options

- Plan I** Full payment of tuition and fees paid directly to school by 08/16/23.
Do not enroll with FACTS for this plan.
- Plan II** **Semi-annual payments of tuition and fees paid through FACTS** deducted from a checking or savings account or major credit card, an additional fee of 2.95% charged by FACTS for credit card processing.
Two equal payments in August 2023 and January 2024.
You may select the 5th or 20th of the month for payment date.
FACTS charges a \$15.00 processing fee.
- Plan III** **Quarterly payments of tuition and fees paid through FACTS** deducted from a checking or savings account or major credit card, an additional fee of 2.95% charged by FACTS for credit card processing.
Four equal payments in August 2023, November 2023, February 2024 and April 2024.
You may select the 5th or 20th of the month for payment date.
FACTS charges a \$50.00 processing fee.
- Plan IV** **Monthly payments of tuition and fees paid through FACTS** deducted from a checking or savings account or major credit card, an additional fee of 2.95% charged by FACTS for credit card processing.
Ten equal payments beginning August 2023.
You may select 5th or 20th of the month for payment date.
FACTS charges a \$50.00 processing fee.

To enroll in FACTS follow the link located on the bottom right of the Holy Cross High School website at HCHSCOV.com. FACTS accounts are required by 8/01/2023. When you enroll, you do not need to input a student ID number.

FINANCIAL ASSISTANCE

Holy Cross High School utilizes the services of FACTS Tuition Management to make recommendations for financial assistance awards. No assistance can be given without completion and submission of the financial aid application. To access the application:

1. Go to the school website (hchscov.com) and click on the link for FACTS on the lower right of the homepage.
2. Complete the on-line application (application is available in English and Spanish).
3. The application fee must be paid with submission.
4. Upload or fax your 2021 and 2022 Federal Income Tax forms and any other required documentation.

The application is not considered complete until the fee is paid and all information is submitted. The date all information is received will be considered the submission date.

The deadline for early submission is April 1, 2023. Applications accepted until June 30, 2023. Assistance is awarded on a first come basis, so timely submission of the application is essential.

When tuition rates for the 2023-2024 school year are finalized and approved by the diocese, a letter will be sent to all families. You will also receive a Tuition Selection Sheet which must be completed each year advising any scholarships your student(s) received and which payment option you choose for your tuition payments.

All families applying for assistance will be contacted to advise if assistance is awarded and the amount of your tuition responsibility.

A student "Work Study Program" is available to a limited number of students. Students in the program agree to work after school and possibly in the summer. Tuition credits are applied to your account. This program is open to students who qualify for financial assistance.

If you have any questions, please contact Kellie McCoy in the Finance Office at (859) 815-6061 or by email at Kellie.McCoy@HCHSCOV.com

2023-2024 TUITION PAYMENT PLANS
FORM(S) MUST BE RECEIVED AT HCHS BEFORE JUNE 30, 2023

All families must complete a tuition payment selection from each year.
When tuition is divided and paid by more than one person, a form must be on file for each parent/guardian.

Parent(s) Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Student: _____ Grade: _____

Student: _____ Grade: _____

Student: _____ Grade: _____

Please list any scholarships awarded to your student(s) outside of Holy Cross:

Student: _____ Scholarship: _____ Amount awarded: _____

Student: _____ Scholarship: _____ Amount awarded: _____

Student: _____ Scholarship: _____ Amount awarded: _____

PAYMENT OPTIONS

Choose and circle one, this plan will be used every year unless we are notified of a change.

Plan I Full payment of tuition and fees directly to school by 08/16/23. Do not enroll with FACTS for this plan.

Plan II Semi-annual payments of tuition and fees paid through FACTS. Two equal payments in August 2023 and January 2024. FACTS charges a \$15.00 processing fee.

Plan III Quarterly payments of tuition and fees paid through FACTS. Four equal payments in August 2023, November 2023, February 2024 and April 2024. FACTS charges A \$50.00 processing fee.

Plan IV Monthly payments of tuition and fees paid through FACTS. Ten equal payments beginning in August 2023. FACTS charges a \$50.00 processing fee.

To enroll in FACTS follow the link located on the bottom right of the Holy Cross High School website, HCHSCOV.com. FACTS accounts are required by 8/1/2023. When enrolling, you do not need to input student ID number.

Are you applying for financial aid: YES NO

I agree to pay tuition to Holy Cross High School according to the terms of the plan I have circled above.

Parent/Guardian Signature: _____ Date: _____

FORM MUST BE RECEIVED AT HCHS BEFORE JUNE 30, 2023.

3617 Church Street, Covington KY 41015

Email: finance@hchscov.com FAX: (859) 655-2184